



KOLINPHARMA®
LEADER TO HEALTH



Privacy Statement for employees

The company KOLINPHARMA S.p.A., being the treatment holder, under the Article 13 EU Regulation n. 2016/679 "GDPR", informs that your data will be processed with these goals:

1. Object

The personal data you communicated, will be processed by the holder on paper and electronic form.

2. Goals

Your personal data are processed without your prior expressed consent ex art. 6 commas 1 let. b) of GDPR for these elements:

- nomination to working position management, you are interested in;
- Fulfilment of pre-contractual and contractual obligations, resulting from the employment relationship constitution;
- Fulfil to the obligation of the Law, of a Regulation, of the Community law or of the order of an Authority;
- perform the Holder rights, for example through the right of defense

3. Mode of Treatment

The treatment of your personal data is made through the indications in the Article 4 comma 1 n. 2) of GDPR and specifically: collection, registration, organization, conservation, consultation, development, modification, selection, extraction, comparison, use, interconnection, block, communication, cancellation and destruction of data. Your personal data shall be subject to paper and electronic treatment.

Your personal data in paper and electronic form will be retained in digital form and/or paper form during the selection process, for the execution of these operations. These data will be retained not exceeding 6 months from the conferral. In case of the Holder has an interest on the conservation, will be sent an email with the request to postpone, in the last month before the expiration. If the recipient will not provide to the Resume update, the data will be deleted.

4. Access to data

Your data will be accessible for the reasons above:



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- to employees and collaborators of the Holder, in quality of nominated subjects
- to third companies and different subjects who have Research and Development of Staff activities or different subjects with outsourcing activities for the Holder

5. Data communication

Without your expressed consent ex art. 6 commas 1 lett. b) and c) of GDPR, the Holder can communicate your data for the reasons referred to the Article 2 to Supervisory bodies and legal authorities, if it is mandatory according to the law. Your data will not be disseminated.

6. Data Transfer

The management and the conservation of personal data will be on the server in the European Union. Data will not be object of transfer outside Europe.

7. Nature of data contribution and consequences of the refusal

Data contribution for the reasons referred to the Article 2 is mandatory. Without these elements will not be possible managing the started selection process.

8. Rights of the data subject

In quality of data subjects, you have rights referred to the Article 15 GDPR and specifically rights to:

- I. obtain the confirmation about the existence or otherwise of personal data related to you;
- II. obtain the indication: a) of the personal data's origin; b) of purposes and modalities of the treatment; c) of the applied logic in case of treatment with the help of electronic tools; d) of the identification details of the Holder, of the responsible and of the designated representative referred to the Article 3, comma 2, GDPR; e) of the subjects or subjects' categories to whom the personal data can be communicated or should have been aware in quality of designated representative in the territory of the State, of responsible or entrusted;
- III. obtain: a) the updating, the rectification which is the data integration when you are interested in; b) the cancelation, the anonymously transformation or the treated data block in law violation, including those which is not necessary the conservation related to the purposes for which data were collected or subsequently adjusted; c) the attestation referred to the points a) and b) have been made aware, also about their content, of those who the data were communicated or diffused, except the case in which this fulfilment is proving impossible or having a use of resources disproportionate compared to the right;
- IV. oppose, in whole or in part: a) for legitimate reason at personal data treatment, concerning you, albeit relevant to the purpose of the collection; b) to the treatment of personal data, concerning





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you for the purpose to sending advertising material or direct sale or for market researches or commercial communication. When it is applicable, you have also rights referred to Articles 16-21 GDPR (right of reply, right to be forgotten, right to restriction of processing, right to contractual data portability and crude of navigation, right to object), as well as the right to complain to the Competition Authority.

9. Procedure for the exercise of any right

You can exercise the right, at any time, sending an email or a letter advising of how and where to pay to the Holder's address

10. Holder

The Holder is the company:

KOLINPHARMA S.p.A.

Corso Europa, 5

20020 – Lainate (MI)

Email: info@kolinpharma.com

Lainate, 27 July 2018

